

### **Purpose**

Provide a clear narrative managers can use to guide the team through the first four weeks of operating with automation.

This helps stabilize the pilot and sets expectations for how the store will learn, adjust, and improve.

# The Four-Week Story

The goal of the first four weeks is not perfection. It is steady progress.
When managers frame the pilot with a simple arc, the team understands what to expect and where to focus.

This reduces stress, clears up confusion, and makes change feel manageable.

#### Week 1 — Orientation and Confidence

Staff learn where regained time appears and how the new flow works. The goal is comfort. Managers introduce the weekly bets, explain why hours are being kept, and walk the team through the first set of observations. Mistakes are normal. Daily huddles keep everyone aligned.



### The Four-Week Story

Four-Week Arc Managers Can Follow

# Week 2 — Stability and Clean Handoffs

The kitchen and floor begin to settle. With repetitive work removed, teams start noticing where handoffs get cleaner and where they still stall.

Managers tighten pacing, exporules, and prep windows. The team begins to feel the difference.

#### Inputs

Weekly bets from the Redeployment Planner, simple KPIs, and notes from daily huddles.



#### Week 3 — Visible Wins

Regained time is now more obvious. Service feels steadier and stations stay stocked.

Small wins show up in cleaner transitions, fewer delays, and smoother flow during peak periods.

Managers highlight what is working and reinforce the weekly bets so the team builds confidence.

# Week 4 — Measured Impact and Reset

Managers review the progress from weeks 1–3, run simple math on attach, RevPASH, and portion variance, and identify what to keep, what to change, and what to stop.

The first true reset happens here. This sets the tone for the ongoing weekly operating loop.

#### **Outputs**

A 4-Week Runbook that gives managers a clear narrative to follow and a simple set of milestones and checkpoints to guide the store through the first month of automation.

